



N.P. 2002  
3-26

2-1/4" R. H. 4 1/4" C. TO C.

# DAILY TIME REPORT

SECTION OR GANG NUMBER \_\_\_\_\_ LOCATION \_\_\_\_\_ (DAY OF WEEK) \_\_\_\_\_ (MONTH) \_\_\_\_\_ (DATE) \_\_\_\_\_ 19\_\_\_\_ (YEAR)

LINE	NAME	OCCUPATION	CARD NUMBER	HOURS WORKED			Paid for Not Worked	RATE	AMOUNT		EXPLANATION OF OVERTIME		
				Straight Time	O.-T. Pro Rata	O.-T. At-1 1/2			From	To	Engaged On		
1													
2													
3													
4													
5													
6													
7													
8													
9													
10													
11													
12													
TOTAL HOURS WORKED													

ASSIGNED HOURS--

WORK FROM \_\_\_\_\_ TO \_\_\_\_\_ MEAL FROM \_\_\_\_\_ TO \_\_\_\_\_ WORK FROM \_\_\_\_\_ TO \_\_\_\_\_ CORRECT,

DISTRIBUTION - ONE ITEM IN EACH BLOCK

FOREMAN \_\_\_\_\_

S. T. HOURS  
O. T. HOURS

S. T. HOURS  
O. T. HOURS

S. T. HOURS  
O. T. HOURS

S. T. HOURS  
O. T. HOURS

S. T. HOURS  
O. T. HOURS

S. T. HOURS  
O. T. HOURS

S. T. HOURS  
O. T. HOURS

S. T. HOURS  
O. T. HOURS

FOR TIME WORKED LESS THAN FULL DAY SHOW OPPOSITE NAME IN LAST COLUMN, WHETHER FOR A.M. OR P.M. PERIOD.  
FOR ANY EMPLOYE NOT WORKING REGULAR ASSIGNED HOURS, SHOW THE ASSIGNED HOURS ACTUALLY WORKED.