



N. P. 1209F
5-47

STATION BAGGAGE WAY-BILL

NO. _____

DATE _____ 19 _____

STATION _____

TRAIN NO. _____

AGENT _____

DESCRIPTION OF CHECKS		DESCRIPTION OF BAGGAGE	CONDITION OF BAGGAGE	DESTINATION	DESCRIPTION OF TICKET		REGISTERED LETTERS
INITIALS AND KIND	CHECK NOS.				FORM	NUMBER	
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.							
12.							
13.							
14.							MATERIAL AND SUPPLY TAGS
15.							
16.							
17.							
18.							
19.							
20.							
21.							
22.							

Received the above baggage, registered letters, material and supply tags, in good order (except as noted otherwise).

Total number of pieces.....

.....Train B. M.

INSTRUCTIONS TO AGENTS

1. All Baggage, Registered Letters and Supplies forwarded from Stations must be way-billed on this Form. These way-bills must be made in duplicate by the use of carbon sheets, the original being handed the Train B. M. receiving the baggage, etc., the duplicate being retained in book.
2. Examine carefully the condition of all baggage offered for checking, and call the owner's attention to any bad order apparent thereto, also make note of the same on way-bill, using for that purpose the abbreviations listed below. Articles not consisting of baggage as defined in baggage tariff rules must not be checked.
3. The duplicate of this way-bill must be retained at the station and carefully preserved for ready reference for a period of six years.

INSTRUCTIONS TO TRAIN BAGGAGEMEN

1. Train B. M. receiving baggage, etc., should at once count and see that they receive the number of pieces billed, check off way-bill and note shortages, errors, bad order, etc., but must not change the original figures or entries. If errors or shortages are discovered, telegraph the agent issuing way-bill from the next telegraph station. Sign and forward original way-bill, with your trip report.

When baggage is received not covered by excess check, and upon which there is apparently excess due, as indicated by number of tickets shown on way-bill, Train B. M. will issue C. O. D. to cover excess weight.

ABBREVIATIONS

DESCRIPTION OF BAGGAGE

BAD ORDER NOTATIONS

BABY BUGGY OR CAB.....	B. C.
BAG, BARRACKS.....	B. B.
BAG, SEA.....	S. B.
BASKETS.....	BSK.
BICYCLE.....	BIKE
BOX.....	BOX
BUNDLE.....	BDL.
CARTON.....	CTN.
CASE, DRESS SUIT.....	D. S. C.
CASE, GUN.....	GUN
CASE, SAMPLE.....	S. C.
CHEST, TOOL.....	TOOL C.
FOOT LOCKER.....	F. L.
GO-CART.....	G. C.
GRIP, BLACK.....	B. G.
GRIP, CANVAS.....	C. G.
GRIP, RUSSET.....	R. G.
LAUNDRY CASE.....	L. C.
SACK.....	SK.
TRUNK, CANVAS FINISHED.....	C. F. T.
TRUNK, FIBRE.....	F. T.
TRUNK, LEATHER.....	L. T.
TRUNK, PULLMAN WARDROBE.....	P. W. T.
TRUNK, STEAMER.....	STR.
TRUNK, WARDROBE.....	W. T.
TRUNK, ZINC OR TIN.....	Z. T.
VAL-A-BAG.....	V. P.

BOTTOM BROKEN.....	B. B.
CATCHES BROKEN.....	C. B.
CATCHES OFF.....	C. O.
END BROKEN.....	E. B.
GREASE OR STAINED.....	G. O. S.
HANDLE BROKEN.....	H. D. L.
HINGES BROKEN.....	H. B.
HINGES LOOSE.....	H. L.
LEAKING.....	LEAKING
LOCK BROKEN.....	L. B.
LOCK LOOSE.....	L. L.
LOCK OPEN.....	L. O.
NO LOCK.....	L. OFF
ROPED.....	X.
SIDE BROKEN.....	S. B.
TOP BROKEN.....	T. B.
WET.....	WET

E. P. RESWICK,

Manager, Mail, Baggage & Express Traffic