

N. P. <sup>739</sup>/<sub>5-24</sub> DAILY REPORT OF OVERTIME WORKED AND ALLOWED

STATION \_\_\_\_\_ SHOP \_\_\_\_\_ 19\_\_

1 NAME	2 CLOCK NO.	3 OCCUPATION	4 Actual Hours Overtime Allow.	5 OVERTIME WORKED		7 OVERTIME CHARGEABLE TO
				6 FROM	6 TO	

In case of "Straight Overtime" show actual hours worked in column (4). In case of "Call" show minimum allowance under "Call" rule in column (4), but in columns (5) and (6) show actual hours worked.

Timekeepers are prohibited from allowing any overtime that does not appear on this report. This report to be made up by Foreman every morning and turned in to Master Mechanic or Shop Superintendent for endorsement to District Accountant, who will check same against time turned in.

CORRECT \_\_\_\_\_ FOREMAN OR ASST. FOREMAN

APPROVED \_\_\_\_\_ MASTER MECH. OR SHOP SUPT.