N. P. 220
6-24

NORTHERN PACIFIC RAILWAY COMPANY

REPORT OF OVER, SHORT AND DAMAGED FREIGHT.

Agents No.............................
Commence with No. 1 First of each year.

STATION... DATE.................................19....PRO. NO..................

CAR NO..............INITIAL.............REC'D.................19....IN TRAIN NO..............CON'D.................TIME............

FROM...TO.........................DATE...................19....WAYBILL NO..............

COMPLETE ROUTING: Int. Line..............Jct..............Line..............Jct..............Line..............Jct..............Line..............

CONSIGNEE OR DESTINATION OR MARKS	SEAL SECURITIES ON CAR			If Foreign Seals Show Line Issued (Shippers or U. S. Customs).
	SEAL NOS. AND PREFIXES	RIVET NOS.	CONDITION	
	"A" DOOR			
	"B" DOOR			
SHIPPERS	"C" DOOR			
SHIPPER'S FULL ADDRESS	"D" DOOR			

ARTICLES BILLED	ARTICLES OVER (Show Case Numbers)	ARTICLES SHORT	ARTICLES DAMAGED
WEIGHT	WEIGHT	WEIGHT	WEIGHT

FROM WHAT STATION WAS CAR LOADED?...................... WAS CAR SET OUT?................ WAS CAR MADE EMPTY?................

SHIPMENT TRANSFERRED AS SHOWN ON WAYBILL (See Note)						EXCEPTIONS NOTED ON WAYBILL WHEN TRANSFERRED (See Note)
Int.	FROM CAR No.		Int.	TO CAR No.	At	
"	"		"	"	"	
"	"		"	"	"	

OVER

1. Was overage forwarded to destination?..............

A. If so give billing reference.............

B. If delivered to connecting line for forwarding,

show date............

and car............

2. Has overage been delivered to consignee at your

station?............

3. Did shipment check O. K. with Bill of Lading

or Invoice?............

4. Did consignee surrender the original bill of

lading?............

5. If so, did you assess and collect charges?............
(See rule 227, Book of Instructions Traffic Accts.)

5. Attach copy of Bill of Lading or show what road issued, date, station issuing and routing, also full name and address of shippers.

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SHORT

1. Was shortage discovered in checking freight from car at time of delivery or after delivery

to consignees?............

2. If short on delivery from warehouse make thorough search of house to locate.

3. Investigate any opportunity for shipment to have been delivered to wrong consignees.

4. If loss is concealed, that is articles checked short from box when opened by consignee, how soon after delivery did consignees notify you?

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A. How long after notified did you check ship-

ment with consignee's invoice?............

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DAMAGED

1. It is consignees duty to accept damaged freight and we assume delivery has been made. If refused at the time this report is forwarded, so state in space provided (1-A.) If refused after this report is forwarded subsequent report by letter must be made to Freight Claim Agent or (Ass't Freight Claim Agent) giving reference to this report and carried on form No. 276 until disposed of. In either instance show full name and address of shippers.

A. Is damaged freight or any part thereof refused?............

2. Explain in detail what was cause of damage............

3. Was Bad Order discovered in checking from car or at time of delivery or

after delivery to consignees?............

4. What is your estimate of damage in dollars and cents?............

5. What kind of container, wood, fiber, pulp or straw board?............

6. If fibre-board, pulp-board or straw-board, does it comply with Rule 41 of

the Consolidated Freight Classification?............

A. What is the certified gross weight shown by box maker's stamp?............

B. What is the actual gross weight of package?............

C. Was damage due to actual weight exceeding stamped capacity of con-

tainer?............

D. If so, secure container and send to Freight Claim Agent, giving reference to your report.

If other lines entering your station did you take up to see if they held billing to cover your "OVER" (See Rule 229B Book of Instructions Traffic Accounts); or if "SHORT"

did you take up with them to see if they received the shipment over D. H. A..............

NOTE:—The O. S. & D. report is essentially an exact copy of the original waybill and in addition must show last check of shipment. Report should be made direct from waybill. Show all transfer records, where transferred and exceptions appearing on Waybill. If no exceptions, use the word "none."

REMARKS:..............