

AGENT'S OR ROADMASTER'S REPORT AND RECOMMENDATION.

Station, _____ Division, _____ 191

Application is made for permission to occupy the property of the Company as follows:

1. Name of applicant: _____
2. Post office Address: _____
3. Business of applicant: _____

4. If applicant is a corporation, give name of State under laws of which it is incorporated, and principal place of business fixed by its articles of incorporation: _____

5. Purpose for which property is to be used: _____

6. Number of similar industries at this station: _____

7. Character and dimensions of structure to be erected, if any, and estimated cost: _____

8. Estimated value of land to be leased based on corresponding frontage of town property opposite, if not otherwise obtainable: _____

*9. Description of property desired: _____

10. Traffic considerations, if any: _____

11. If application is for an electric line, give maximum voltage to be carried: _____

12. Recommendation of Agent or Roadmaster: _____

Agent
Roadmaster

* If description of land desired can not be given with accuracy by reference to station plat or track profile a sketch should be made by Agent or Roadmaster with sufficient measurements to identify location and attached hereto, so that accurate description can be made for lease.

RECOMMENDATION OF SUPERINTENDENT.

Date _____ 191 _____ Superintendent.

In space below will be noted the recommendation of such officers as are required under the rules of the Company to pass upon this application, also date forwarded.

AGENT'S OR ROADMASTER'S REPORT AND RECOMMENDATION

191

Division

Station

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1. Name of applicant:

2. Post office Address:

3. Business of applicant:

4. If applicant is a corporation, give name of State under laws of which it is incorporated, and principal place of business fixed by its articles of incorporation:

5. Purpose for which property is to be used:

RULES AND INSTRUCTIONS.

1. No leases will be granted for saloons, or for gambling houses or other immoral purposes; nor as a general rule for retail stores, dwelling houses, hotels, boarding houses, lumber yards, or manufacturing purposes; nor for purposes that will be unusually unsightly or otherwise offensive or dangerous; nor for buildings to be erected within 100 feet of a depot, warehouse, section house or other important structure of the Company; nor for purposes that will constitute an extraordinary fire risk to the property of the Company or its lessees, nor should leases be recommended for the erection of structures that will increase operating danger by obstructing the view, or where the property is likely to be required for railroad purposes within a reasonable time. The standard clearance limits must be strictly observed in any structures erected upon the property leased. Safety of operation is paramount to all other considerations, and no occupancy should be permitted which is a menace thereto.

2. Officers passing upon lease applications should consider the traffic and other benefits that will result; the amount of space available for lease at that point; how the applicant will be served by trackage, if such is desired, and whether the lease is objectionable for any of the reasons given in the preceding paragraph.

3. All lease applications for occupancy of any character at stations, excepting for grain warehouse or elevator sites (for which a printed form R. W. 114 is provided) should as a rule be made upon form R. W. 113 by the Local Agent (or General Agent if there is one), by him forwarded to the Superintendent, and thereafter forwarded as directed in the Standard Rules governing protection and occupancy of the property of the Railway Company adopted July 1st, 1911. Applications for occupancy between stations should also as a rule be made on form R. W. 113 by the Roadmaster, who will forward to Superintendent. Care must be exercised in filling out applications, whether on the printed form or otherwise, to give full and complete information, so that if granted, it will not be necessary to write for additional information in order to prepare the lease. Particular points to be covered are:

A. Full name and postoffice address of applicant. If a partnership, the names of the partners and firm name should be given. If a corporation the name of the State under the law of which incorporated should be stated.

B. Business of applicant.

C. Traffic considerations, if any.

D. Character and dimensions of structure to be erected, if any, and estimated cost.

E. Full description of land desired, with sketch if necessary.

4. See Rules 14 to 20, inclusive, of Standard Rules governing protection and occupancy, adopted July 1st, 1911, as to how lease applications should be forwarded after reaching the Superintendent.

5. Excepting for extraordinary good reasons, which must be set forth in the application or papers accompanying, rental will in all cases be at the established schedule rate.

6. Applications for Electric Light or Power Lines should state the voltage to be carried.

7. Letters transmitting applications are not necessary, unless it is desired to give information additional to that shown in the application.

8. Lease renewals will be passed upon by the same officers as are designated in the Standard Rules to pass upon original applications of the same character.

THOMAS COOPER,

Land Commissioner.

May 1st, 1912.

RECOMMENDATION OF SUPERINTENDENT

Superintendent

191

In space below will be noted the recommendation of such officers as are required under the rules of the Company to pass upon this application, the date forwarded.

Read the rules and instructions on back.